

Meeting Commenced at 6:30pm.

1. Competition issues.
2. General group issues.
3. Technical issues.
4. Presentation.
5. Next Meeting.

1. Competition Issues

Humanities rooms and Northern Theatres 3 at GU have been talked about. – **Tracy to decide and book.**

Competition date still set to 27th November.

Advertising in normal locations. – **Tracy to action.**

Book room next week. – **Tracy to action.**

Do map for website once room is found. – **Tracy to action.**

Name tags from last years competition are to be used again. – **Tracy to action.**

Previous competition videos editing is to be reassess early next year when Tracy has access to a editing suite.

Do up flyer and disperse. – **Aaron to action.**

Trophies to not be more than \$60, so just like last year. – **Tracy to action.**

Cost of entry for robots has been settled at \$10 per robot for non-members, and \$3 per robot for members. Website to be updated and email notification as well. – **Tracy and Aaron to action.**

Carry Over Issues

Website for last years competition needs cleaning up. – **Aaron to action.**

2. Group Issues

T-Shirt design competition starting early next year, to be judged by the group, and recorded on the web. Build web page over the new year break.

Room allocation for the next year needs to be examined. – **Tracy to action.**

Carry Over Issues.

With the reduced membership fees now in place, the chasing of monies will now begin. – **Aaron to action.**

FAQ for the website to be introduced. – **Tracy to action.**

Promoting the group through another sponsor/organisation is to be examined. The National Institute of Engineers Australia (NIEA) has expressed interest so far. – **Tracy to examine.**

3. Technical Issues

None from this meeting.

4. Presentation

2nd Nov – Had a show and tell display and was supposed to have a sumo bout test run, but computer hardware letdowns stopped the show.

5. Next Meeting

Tuesday, 6th December, 6:30pm.

Committee meeting : Standard at GU

Standard club meeting : Competition breakdown and watching the video footage of the competition.

General end of year wind up, and see what we've achieved for the year.

Meeting Ended at 8:30pm.